

There's a lot more to writing than simply jotting down ideas on a page. To be an effective writer, it's important to follow the stages of the writing process. By working through each stage, your writing will be clear, organized, and powerful.



7 Stages of the Writing Process

STAGE 01

Planning

This is the brainstorming stage. Pick your topic, identify your audience, determine your purpose for writing, and outline your ideas.



STAGE 02

Drafting

Write down what you want to say about your topic using the information you found while planning. Don't worry about making mistakes!



STAGE 03

Evaluating

Ask your peers to read what you've written. See if they have suggestions for improving your work.



STAGE 04

Revising

Using the feedback you received, make changes to your draft. Focus on improving structure, clarity, and word choice.



STAGE 05

Proofreading

Check for errors in grammar, spelling, punctuation, and capitalization. Have others proofread your work, too—they might catch something you missed!



STAGE 06

Publishing

You're nearly done! Polish your final draft and submit your work.



STAGE 07

Reflecting

Look back on your project. What did you learn as a writer by using this process? What would you change the next time you write?

